



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003

Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC

Website www.recindia.com & www.recindia.nic.in

To,

Open to all bidders fulfilling pre-qualification criteria

Subject: Purchase of one Laptop along with preinstalled MS-Office and color printer as per the minimum technical specification in the bid document

Rural Electrification Corporation Limited, (A Govt. of India Enterprise) under Ministry of Power, invites bids for to purchase one Laptop along with preinstalled MS-Office and color printer as per the minimum specification enclosed here with in the Annexure and considering the prescribed financial ceiling limit of the individual item mention herein.

All bidders fulfilling pre-qualification criteria as detailed below are requested to provide us the best rates as offered to any government organizations as per the format for bidding enclosed in 'PRICE SCHEDULE'.

Pre-qualification Criteria

- I) The bidder should be the manufacturer (OEM) or channel partner/ authorized distributor/ dealer and also service provider or system integrator for Laptop.
- II) The bidder should have registered office in Delhi or NCR.
- III) The bidder should quote for all the items listed in 'PRICE SCHEDULE' as per as per minimum technical specification
- IV) The bidder shall be the single point of contact for RECL and shall be solely responsible for all warranties/ guarantees, upgrades etc. offered by the OEM. Attach an undertaking to this effect.
- V) Bidder should submit valid documentary proof of Sales Tax/VAT/Service Tax registration number and the details of income tax registration number (PAN).
- VI) The bidder must attach valid documentary proof for all and each of the clauses and/or sub-clauses clauses of the above eligibility/pre-qualification criteria, failing which the bid shall be summarily rejected.

Earnest Money Deposit (EMD)

- a) Bid should accompany an earnest money deposit of **Rs 5,000/-** (Rupees Five Thousand Only) in the form of Demand Draft/Banker's cheque drawn on a Scheduled Commercial bank in favor of 'THE RURAL ELECTRIFICATION CORPORATION LTD.' payable at New Delhi. Cheques, Money orders, Cash etc. shall not be accepted as EMD. The bidder's are requested to make sure to indicate the tender number, name and address of the bidder on the reverse of EMD draft/ banker's cheque, any failure to comply with the same shall be at the risk of the bidder. Bid without a valid EMD will be rejected outright.

- b) EMD will be returned to unsuccessful bidders, after signing of the contract with the successful Bidder. The EMD of the successful bidder shall be returned on receipt of the valid performance bank guarantee.
- c) No interest will be payable by the RECL on the EMD.
- d) The EMD may be forfeited, if a Bidder withdraws his bid during the period of bid validity, specified by the Bidder in the Bid and/or on submission of false documents/ undertaking.

Terms & Conditions:

- 1. Price schedule submitted should be valid for 90 days from the date fixed for opening of the bids and that shall remain bound by a communication of acceptance within that time and any extended period provided that not withdrawn in writing.
- 2. Last Date & Time for submission of bid is : **06/09/11 till 03 PM**
- 3. Bid shall be addressed to The AGM (IT), RECL, Core 4, Scope Complex, 7- Lodi Road, New Delhi – 110 003 mentioning bid No. and last date for submission of bid.
- 4. Quantity as indicated in this document is subject to change determined by the needs of the RECL.
- 5. The RECL reserves the right to reject any or all the bids or accept any bid or part thereof without assigning any reason.
- 6. Delivery Schedule:
 - a) All the items should be delivered within 1 week's time from the date of issue purchase order.
 - b) Install, commissioning of equipment with in next 3 days excluding Sunday and/or any GH.
- 7. Payment Terms:
 - a) No advance payment shall be made.
 - b) Payments shall be subject to deductions of any amount for which the Vendor is liable as per bid. Further, all payments shall be made subjects to deduction of TDS (Tax deduction at Source) as per the prevailing income- Tax Act and any other taxes as on the date of invoice submission and/or payment date, whichever is higher.
 - c) All Payments shall be made in Indian Rupees only.
 - d) 80% payment on successful delivery, installation and commissioning at the destination/ location as mentioned in the Purchase Order and submission of duly certified delivery/installation note by the user and/or authorized RECL official.
 - e) Balance 20% payment on completion of 3 month after successful installation and commissioning as certified by the user and/or authorized RECL official.
 - f) All relevant proof of delivery duly signed by the concerned officer at RECL various offices etc. to be submitted by the Vendor for processing payment.
- 8. Liquidated Damages for Delays:
 - a) Time is essence of the contract. The successful bidder must supply, install and commission all the equipment specified in above delivery schedule of entrustment of the order. Failure to supply and/or commission all or some of the equipment(s) on or before the stipulated date will entail a penalty equal to 1% of the value of total contracted package per week or part thereof subject to maximum of 10% of total contract value. Payment of liquidated damages does not affect the successful bidder's liabilities.
 - b) In the case of delay in compliance with the order beyond 10 days of the stipulated time period, RECL will have the right to cancel the order and/or forfeit the EMD / revoke the performance / any other bank guarantee (if any) etc.
 - c) In addition the bidder shall also be liable to pay RECL a cancellation charge of 2% of the value of unsupplied items in addition to the penalty as per (a) above. In case of nonpayment of cancellation charges RECL reserves the right to realize the same from the

EMD/security deposits of the bidder (if any), already available with them. In such a situation, RECL will complete the execution of incomplete orders through alternate sources at the risk and cost of the defaulting vendor.

9. The above items may require to delivered & installed at specified locations in Delhi & NCR of individual's officers (if required).
10. **Evaluation of Bid:** Bids will be evaluated on the basis of lowest quote (LQ1) in 'PRICE SCHEDULE' for Grand Total, however arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between words and figures, whichever is the higher of the two shall be taken as bid price for the purpose of calculation of lowest bidder, in case the bidder becomes lowest bidder the lowest of the two shall be taken as the final price for the items at the time of issuing of Purchase Order.
11. No deviations in the technical specification will be accepted. Any violation thereof may lead to rejection of the bid at the description of RECL.

Yours faithfully,

(P. K. Mukopadhyay)
Add. GM (IT/ERP)

Annexure-I**MINIMUM/GENERAL TECHNICAL SPECIFICATION****I. Technical Specifications for Laptop:**

Sl. No.	Features	Minimum/General Specification or <u>higher/superior</u>	Please enter compliance (Y)es / (N)o
1.	Make	Dell Make	
2.	Model No.	New Alienware M17X	
3.	Financial Ceiling limit	Not more than Rs. 1.60 lacs only	
4.	Minimum/General Specifications or better combination	Intel® Core™ i7-640M Processor 2.80 GHz; 4 MB cache; 8 GB DDR3 SDRAM; 256 GB*3 or equivalent; Lithium-ion battery: up to 5.0 hours; NVIDIA® GeForce; VRAM 1 GB DDR3; DVD SuperMulti Drive; Weight: 1.41 kg with preloaded antivirus software or better combination	
5.	Operating system	Genuine Windows® 7 Professional or better	
6.	Warranty	As per OEM, preferable Premier Service with Complete Cover Protection	

II. Technical Specifications for Color Printer

Please clearly specify: 1) Make : _____
 2) Mode No.: _____

Sl. No.	Features	Minimum/General Specification or <u>higher/superior</u>	Please enter compliance (Y)es / (N)o
1.	Financial Ceiling limit	Not more than Rs. 15000/- only	
2.	Print technology	Inline Colour laser printing technology	
3.	Print speed (color,A4)	up to 4 ppm colour or above	
4.	Print speed (black,A4)	12 ppm black or above	
5.	Processor speed	266 MHz processor or higher	
6.	Print quality	Up to 600x600 dpi	
7.	Pages per month	Up to 15000 pages	
8.	RAM/Memory	Minimum 8 MB Memory	
9.	Connectivity	High Speed USB	
10.	Warranty	As per OEM	

III. Additional Software:

Sl. No.	Features	Minimum/General Specification or <u>higher/superior</u>	Please enter compliance (Y)es / (N)o
1.	Financial Ceiling limit	Not more than Rs. 15000/- only	
2.	MS Office	MS-Office© 2010 Standard or latest with media & Doc.	

Annexure-II**PRICE SCHEDULE**

Item Code (A)	Item Description (B)	Unit Price (all inclusive) (C)	Quantity (Nos.) (D)	Total Price (all inclusive) (E)=(C*D)
1.	Laptop: Dell New Alienware M17X ; i7 based processor, installed with Windows -7 operating system AS PER TECHNICAL SPECIFICATION -I	In Figures: In Words	1	In Figures: In Words
2.	Color Laser Printer AS PER TECHNICAL SPECIFICATION -II	In Figures: In Words	1	In Figures: In Words
3.	MS-Office© 2010 Standard or latest with media & documentation AS PER TECHNICAL SPECIFICATION -III	In Figures: In Words	1	In Figures: In Words
GRAND TOTAL:				In Figures: In Words

Date:

Signature of Authorised Signatory

Place:

Name:

Company Seal:

Note:

- Prices all inclusive of taxes including sales tax, VAT, Octroi & road permit. It is bidder's responsibility to deliver the goods at final destination. RECL may assist if required.
- Costs should be indicated clearly both in figures and words and any cutting/ erasures/ overwriting/ deletions/ modifications etc. shall be properly attested by the authorized signatory otherwise the bid is liable to be rejected.

3. Under no circumstances any extra/ additional taxes, duties, levies etc. shall be payable to the bidder by RECL unless such a tax, duty or levy has been newly introduced and notified by the Government of India.
4. Prices should be indicated in Indian Rupees only and in the respective units indicated at each row.
5. Calculations against each row as specified in the price schedule should be carried out carefully both for the total of each row and the Grand Total. Furnishing of any miscalculation etc. shall be at the bidder's risk and cost and the bid may be liable for summary rejection.
6. The prices indicated by the bidder should be inclusive all expenses in terms of comprehensive warranty maintenance as indicated.
7. Costs for all items must be quoted otherwise the bid shall be rejected outright.
8. In case of any part/ sub-component/ sub-assembly/ software/ peripherals etc. not being quoted / included by the bidder for the effective and efficient performance of the equipment/ product and/or any hiding/ false/ forging etc. of information/ quoted prices in the price schedule then the same shall be at the bidder's risk and cost and in the event of failure to comply shall result in summary rejection of bid and revocation of appropriate bid clauses and blacklisting of the bidder, at the discretion of the RECL, and in such an event RECL reserves the right to carry out financial evaluation of the rest of the bids as per the tender terms and conditions.
9. The bidder shall be deemed to have noted and agreed to as specified in the bid that REC will NOT provide "Form C/D".
10. The bidder shall be deemed to have noted and agreed to the right of RECL to order for super-set/ sub-set of the items and/or procuring the same and/or similar items from alternate and/or different sources at RECL discretion.

Date:

Signature of Authorised Signatory

Place:

Name:

Company Seal :